



Language Training Institute

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Student Change of Personal Details Form

Existing Details		
Student Number	Family Name	Given Names

New Personal & Contact Details	
Name Change	
Please Note: If changing a name, student must provide either a certified copy of their marriage certificate or divorce decree nisi, a statutory declaration or a copy of their updated passport or updated drivers licence	

Family Name	Given Names
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Address Change	
New Address Details:	

Contact Details Change	
New Home Phone ()	New Mobile Phone
New Work Phone ()	

Email Address Change	
New Email Address	

DECLARATION			
For your application to be valid you must complete this Section. If you are under 18 years old your parent or guardian must co-sign the applications.			
Declaration By Applicant			
I certify that the information on this form and the supporting documentation are correct and complete. I acknowledge the provision of incorrect information and documentation relating to my application may result in cancellation of my enrolment.			
Applicant Signature	Date (e.g. DD/MM/YYYY)	/	/
Signature of Parent/Guardian (if under 18 years)	Date (e.g. DD/MM/YYYY)	/	/

Privacy Policy	
Universal Education & Training Ltd is collecting the information on this form for the purpose of processing your enrolment application. Only authorized staff have access to this information. Personal details will not be disclosed to any other third party without the client's consent unless authorized or required by law.	

Office Use Only	Date Received (e.g. DD/MM/YYYY)	/	/	Initial	
Details Updated	/ /			Initial	
Evidence Sighted	/ /			Initial	Full Name